## NETWORK's 50th Anniversary: Justice Ablaze in St. Louis! Registration Guide

Step 1: Click the "Add" button.

	Level Name	Price	Fee	Registrations Incl.	Qty.	Total	Register
~	Free registration	\$0.00	\$0.00	1	0	\$0.00	O Add
	No Groun/Attendee vet		Add Ne	ew Group/Attendees	Total Gr	oup/Atten	dees: 0
	No Group/Altendee yet.						
						Total ·	\$0.00

Step 2: Fill in the form with your information. Required fields have a red \*

ttendee No: 1		
	Attendee No: 1	
	Title	
	First Name*	
	Last Name*	
	Suffix (Congregational Initials, Professional Title, etc.)	
	Email*	
	Phone	
	Street	
	City	

**Step 3**: Click continue to the next prompt.

**Step 4**: If you are registering a guest, please click on the "Add" button. If you are not registering additional persons, select the green "Continue" button and move to Step 6.

	Level Name		Price	Fee	Registrations Incl.	Qty.	Total	Register
/	Free registration		\$0.00	\$0.00	1	1	\$0.00	O Add
				Add No	ew Group/Attendees	Total Gr	oup/Atten	dees: 1
	First Name	Last Name		Email				Action
	Kristin	Schol		kschol@ne	etworklobby.org			ß
								<b>*</b> •••••

Step 5: Add your guest's registration information to the form

**Step 6:** Once you have finished adding your guests, select continue. The image below shows two guests registered.

	Level Name		Price Fee		Registrations Incl.		Qty.	Total	Register
,	Free registration		\$0.00	\$0.00	1		2	\$0.00	Add
				Add Ne	ew Group/Attendees	Tota	al Gro	oup/Atten	dees: 2
	First Name	Last Name	E	Add Ne Email	ew Group/Attendees	Tota	al Gro	oup/Atten	dees: 2 Action
	First Name Test	Last Name Kristin	E	Add Ne Email sschol@ne	ew Group/Attendees	Tota	al Gro	oup/Atten	Action



**Step 7:** This screen is verifying the registrants, under "Additional Information" select your name and click "Process" at the bottom of the form. This will take you to a confirmation page and ask you to check your email. If you have any questions please call Kristin Schol at 202-601-7857.

Level Name		Price	Fee	Registrations Incl.	Qty.	Total
Free registration		\$0.00	\$0.00	1	1	\$0.00
Additional Informatic	on					
O Kristin-Schol						
<ul> <li>Others</li> </ul>						
Title						
-irst Name*						
Email*						
Phone						
Street			1			
City						
City						
Country	United States		$\sim$			
State	Select		~			
Zip						
-						
				То	tal :	\$0.0
•						

Process